

SUNNINGWELL PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on WEDNESDAY 29 APRIL 2015 at SUNNINGWELL VILLAGE HALL

Present:

Councillors Paul Wooldridge (in chair), Hilary Lynam-Smith, Joanne Blower, Bill Dring, Andrew Veal, Colin Weyer and James Greenman.

In attendance: Mike Wykes, Colin and Annie Thomas.
Brian Rixon (Clerk)

65/15 Questions and Comments from members of the public.

Mike Wykes notified the Council that, following advice from his tree surgeon he will be pollarding approximately a dozen trees as there is concern they might fall onto the bridle path.

SPADE reported that the Oxford City Council have now issued their transport plan. Also that Emily Smith is willing to help the Council to prepare a Neighbourhood plan

66/15 Apologies for absence

District Councillor Elizabeth Bennett

67/15 Declarations of members' interests in respect of any item

Cllr Hilary Lynam-Smith with regard to flooding matters

68/15 Accounts and Annual Return

The annual accounts were presented to the Council. The Annual Return and annual statement of governance were then approved and signed. The papers will now be passed to the internal auditor.

69/15 Clerk's updated contract of employment

As discussed at the last meeting the clerk's normal hours of work were increased. The amended contract of employment was presented to the April meeting and signed.

70/15 New email domain and address

The original btinternet.com email account was suddenly terminated by BT on 2 April. Although the service was restored a few days later it is still an unstable platform as it was originally set up as a sub account of a personal email and broadband account. The Council agreed that a new email address should be established and hosted in its own, secure domain. This has been done and the gradual withdrawing from the old account has started.

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71/15	Village Hall Lease
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Cllr Paul Wooldridge met the chairman, David Shorten, of the Village Hall Management Committee and has subsequently circulated a new heads of terms for a new lease. In principal the heads of terms were agreed by the Council apart from the rate of contribution to capital works. Cllr Paul Wooldridge will ask the Village Hall Management Committee for a set of annual accounts.

ACTION Cllr Paul Wooldridge

72/15	Village Green Wall and Central Hedgerow
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Wall

Councillor Paul Wooldridge will meet David Mason, Director of Glebe and Buildings for the Diocese, again on Monday 11th May.

ACTION Cllr Paul Wooldridge

Hedgerow

Bob Evans wrote to say he is very grateful for the offer of funding from the Parish Council.

73/15	Village green gazebo
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Cllr Bill Dring reported that he has received an estimate of £10,500 plus vat to build a 4.5 metre hexagonal gazebo with cedar roof tiles and a decking frame supported on posts concreted into the ground. Cllr James Greenman will now obtain a second estimate for comparison.

ACTION Cllr James Greenman

74/15	White gates
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Cllr Hilary Lynam-Smith reported that Eileen Cross has confirmed that Geoff would like to quote for re-painting the white gates at the village entrances. The clerk was asked to formally ask for a quotation.

ACTION Clerk

75/15	Parish website
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Cllr Bill Dring and Cllr Andrew Veal have discussed the current status and Cllr Bill Dring has identified someone who will create the website in WordPress.

76/15	Village hall car park
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Cllr Colin Weyer reported that the solicitor is awaiting a response from the farmer on the right of way terms in the draft agreement.

77/15	Third dam
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The Vale of White Horse principal engineer, Peter Dela, has confirmed receipt of the land drainage consent application. A cheque was signed at the April meeting and will be forward to Peter Dela.

ACTION Clerk

78/15	Footpaths
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The quarry footpath is now subject to an order from Oxfordshire County Council.

The Foxcombe Road path was discussed and it was considered that putting a new kissing gate in the same place as the old gate would not solve the problem with cyclists as it can be bypassed. Further investigation will now be made on positioning a gate near the start of the path.

ACTION Cllr Paul Wooldridge

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79/15	Lodge hill
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Cllr Joanne Blower updated the council with information from SPADE, OGBN and CPRE.

80/15	Annual Parish Meeting preparation
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Councillors agreed that the side of the Village Hall, together with the blue room, would be sufficient space to hold the meeting. It was agreed what food and drink would be brought by each councillor.

ACTION All Councillors

81/15	Planning applications
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There were no objections or comments on the following applications

P15/V0787/HH	219 White Cross	Dormer window and first floor extensions
P15/V0849/FUL	Crosby House	Single storey extension. Detached garage
P15/V0962/LB	The Old Rectory	Internal alterations to flat 4

82/15	Accounts for payment
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1531	Clerk	April	Salary and Office Expenditure	514.26
1532	HMRC		PAYE	101.00
1533	Keepnet Ltd		New domain and email service	180.00
1534	Sunningwell Scene		Spring edition	200.00
1535	Bayworth Chapel		Hall hire for March PC meeting	24.00
1536	MRH Services		Playground service inspection	48.50
1537	Vof WH DC		Land drainage consent application fee	50.00

83/15	Any other business
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Cllr Bill Dring is not standing for re-election. The Council thanked him for his commitment and hard work.

Cllr Bill Dring advised that the three village hall signs and posts will need oiling before winter.

He also advised that the road through Bayworth where the water floods across has subsided on the side and the clerk was asked to contact the highways department.

ACTION Clerk

Finally, he will give the clerk his list of contacts for grass cutting and other maintenance, including the restocking of the planters on Bayworth Triangle.

ACTION Cllr Bill Dring

84/15	The Next Parish Council Meeting
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will be on **Wednesday 13 May 2015** at **BAYWORTH CHAPEL** from 7:30

The Chair closed the April meeting at 10:00 p.m.