

# SUNNINGWELL PARISH COUNCIL

## MINUTES of the PARISH COUNCIL MEETING held on WEDNESDAY 29 July 2015 at SUNNINGWELL VILLAGE HALL

**Present:**

**Councillors** Paul Wooldridge (in chair), Joanne Blower, Andrew Veal, Oliver Isaacs, James Greenman and Hilary Lynam-Smith.

**In attendance:** County Councillor Bob Johnston  
Rachel Wallwork, Mike Wykes

Brian Rixon (Clerk)

<b>119/15</b>	<b>Questions and Comments from members of the public.</b>
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**Cllr Bob Johnston.**

Bob reported that he addressed the County Council cabinet on the Local Transport Plan and raised the concern of local residents about traffic “rat runs” and planning blight. An outline business case exists for the Lodge Hill Interchange scheme and he has passed a copy to CPRE and SPADE and then handed a copy to the clerk. The County Council will undertake a viability review of outer Park and Ride sites.

Bob also commented that the Lodge Hill Park and Ride was unacceptable in the green belt and that the lorry park could be anywhere within 30 miles, although the Road Haulage Association want it as near Oxford as possible.

**Rachel Wallwork,**

a resident on Foxcombe Lane, raised her concern that hedges overgrowing the footpath along Foxcombe Road make it dangerous for her children to use the footpaths safely. The hedges also add to the problems of visibility when driving onto the road.

The Parish Council wrote to residents in December pointing out their responsibility and asking them to cut back their hedges where they overhang the path. The Council agreed to write again and, if the matter is not resolved, to refer it to the County Council Highways department.

**ACTION Clerk**

Rachel agreed to write to the clerk with the addresses where hedges are of concern.

**Mike Wykes**

commented about parking restrictions in Penn Lane.

<b>120/15</b>	<b>Apologies for absence</b>
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Colin Weyer, Debby Hallett

<b>121/15</b>	<b>Declarations of members’ interests in respect of any item</b>
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None

Signed ..... Chairman. Date .....

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<b>122/15</b>	<b>To approve the Minutes of the Parish Council held on 24 June 2015</b>
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The minutes were approved and signed.

<b>123/15</b>	<b>To consider any Matters Arising from the minutes of 24 June</b>
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### **Village Green Events**

Hilary Lynam-Smith said that, having arranged events for some time, she and her current group do not wish to continue after the upcoming Pig Roast. The Council recognised that other councillors will need to take responsibility for future events.

The annual firework and bonfire evening has already been booked for Saturday the 7<sup>th</sup> of November. Councillors James Greenman agreed to take over the management of this event, recognising that the next Council meeting on 30 September would be rather late to start making arrangements. **ACTION Cllr James Greenman**

### **Village Green Health and Safety issues**

There is an on-going discussion with the Diocese over the health and safety concerns with the front wall, the exposed drain and the willow tree overhanging the footpath and adjacent property.

The clerk was asked to notify our insurance company and write another letter to the Diocese to speed up action over the tree. **ACTION Clerk**

### **Village Hall Lease**

The Council is still awaiting a response from the Village Hall Committee.

### **Village Hall Car Park**

The paperwork has now been signed by the Council, and the representative of the adjacent farm land, and has been sent to the Land Registry.

<b>124/15</b>	<b>Neighbourhood Plan</b>
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Colin Weyer attended a Neighbourhood Planning Conference. The next stage is for the Council to write to every household asking what they like, and don't like, in the neighbourhood planning sense, and what they would like to happen.

The clerk was asked to remind Colin about the Neighbourhood Planning Conference being held on 2<sup>nd</sup> September. **ACTION Clerk**

<b>125/15</b>	<b>Lodge Hill</b>
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Cllr Joanne Blower attended the Oxfordshire County Council cabinet meeting where questions were put about the proposed expansion of the Lodge Hill interchange. The answers received were somewhat bland and included the point that, at the moment, the scheme is just a proposal.

Joanne presented to the Council her proposed response to questions from the Abingdon Herald. Joanne also circulated the questions she will raise on 30 July at the Oxford Growth Board meeting.

Joanne suggested a report should be requested from a traffic consultant. She was asked to prepare a brief, and Paul said he can suggest names of traffic consultants.

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<b>126/15</b>	<b>Village Green Pig Roast event</b>
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Hilary Lynam-Smith reported that volunteers have come forward and planning is going well. Leaflets for the pig roast, and the associated cake competition, will be delivered to each house in the parish at the weekend. Posters will also be displayed.

Joanne Blower will buy three gazebos and it was agreed that a cheque should be raised at the end of the council meeting with invoices to follow in due course.

<b>127/15</b>	<b>Web site</b>
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Andrew Veal is due to meet a small group from Larkmead School who should be able to build the new council web site. The Chairman gave Andrew the original notes prepared by Bill Dring.

<b>128/15</b>	<b>Traffic Calming</b>
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**Foxcombe Road**

Colin Weyer is due to contact Wootton Parish Council with a view to working jointly on this matter.

**By Beaulieu Court**

Colin Weyer has written to Oxfordshire County Highways Department requesting that the road signs are moved nearer to Green Lane to give more warning to motorists approaching the road where it narrows near Beaulieu Court.

<b>129/15</b>	<b>Re-painting White Gates</b>
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The clerk was asked to write to John Lydon to seek a quotation to repaint all the white gates on the entrances to Sunningwell and Bayworth.

**ACTION Clerk**

<b>130/15</b>	<b>Village Green willow tree.</b>
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Paul Wooldridge will ask a contractor to inspect the tree and quote for pruning it.

**ACTION Cllr Paul Wooldridge**

<b>131/15</b>	<b>Children's Playground</b>
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The clerk will write to Allplay to seek advice on what weed killer can safely be used on the play surface.

**ACTION Clerk**

<b>132/15</b>	<b>Defibrillators</b>
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**Sunningwell**

The clerk will order new electrodes as identified by the weekly inspection.

**ACTION Clerk**

**Boars Hill**

The clerk will contact Colin Weyer about the inspection procedures for the Boars Hill defibrillator.

**ACTION Clerk**

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<b>133/15</b>	<b>Banking Arrangements</b>
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Hilary Lynam-Smith and James Greenman signed the application for telephone and internet banking. The other signatories had signed the application at the previous meeting.  
The clerk will now send the form to the bank.

**ACTION Clerk**

<b>134/15</b>	<b>Accounts for payment</b>
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1552	Clerk Jul	Salary and Office Expenditure Including £140 tug of war rope	644.68
1553	HMRC	PAYE	101.20
1554	BDO	External audit	120.00
1555	Ian Hutt	Mowing village green grass	192.00
1556	R R Alden Oxford	Pig roast	834.00
1557	Clerk Aug	Salary – post-dated cheque	434.07
1558	HMRC	PAYE	98.00
1559	Joanne Blower	Three gazebos for village green events	590.00

<b>135/15</b>	<b>Any other business</b>
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**Village Hall repairs**

The clerk was asked to write to the Village Hall Committee acknowledging work well done repairing the ceiling so promptly.

**Minutes**

Hilary Lynam-Smith asked if the minutes could be issued sooner in the month.

**Memorial for May Hall**

The council supported the idea, raised in the parish, of a memorial for May Hall – perhaps in the form of a seat by the pond.

**ACTION Clerk**

<b>118/15</b>	<b>The Next Parish Council Meeting will be on Wednesday 30 September 2015 at Bayworth Chapel starting at 7.30pm</b>
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*The Chair closed the July meeting at 10:15 p.m.*