

# SUNNINGWELL PARISH COUNCIL

## MINUTES of the PARISH COUNCIL MEETING held on WEDNESDAY 27 April 2016 at SUNNINGWELL Village Hall

### Present:

#### Councillors

Paul Wooldridge (in chair), James Greenman,  
Elizabeth Bennett, Andrew Veal Colin Weyer and Hilary Lynam-Smith

#### In attendance:

County Councillor Bob Johnston, District Councillor Emily Smith.  
Annie Thomas.  
Brian Rixon (Clerk)

### 62/16 Questions and Comments from members of the public.

#### **Annie Thomas On the NeedNotGreed campaign**

Annie asked the Parish Council to pass the following motion to support the NeedNotGreed campaign:

Motion for Parish/Town Councils:

*The Council notes the correspondence from the Need not Greed Coalition and its concerns that the Local Enterprise Partnership's original "Strategic Economic Plan" (SEP) was not consulted upon nor debated in any full local authority meeting. The Council acknowledges the current SEP 'refresh' and the implications it may have for future growth in the area, and resolves to respond to the consultation.*

The Parish Council agreed to this request.

SPADE is holding a meeting, on Sunday 8 May from 2 to 3p.m. in Sunningwell Village Hall.

#### **Bob Johnston**

Annie's comments were echoed by Bob and he commented that concern for the environment seemed non-existent.

- **LTP4** has had a further iteration and has been signed off by the OCC cabinet.
- Central Government has awarded money for an enhanced study of that part of the **Oxford Cambridge Expressway** that may pass from Lodge Hill to the M40 via Wheatley.
- **Children's centres** will stay open in some form until March 2017.
- **Unitary debate.** The County Council favour a single unitary body formed from the present 5 districts and the county. The districts want to have separate unitary entities. There will be a consultation and a vote given to all Parish Councils.
- **Buses.** 130 services including route 44 are scheduled to cease and only 15 routes out of approximately 150 will survive the removal of subsidies.

# SUNNINGWELL PARISH COUNCIL

## Emily Smith

- Lord Adonis is still considering an upgrade to the A34 through Botley and is now involved in the Oxford Cambridge Expressway study.
- The new Neighbourhood Plan officer is William Sparling.
- Local Plan information will be available after 29 April on the website.
- New arrangements for planning applications are being considered with more liaisons with parishes. More training for councillors will be given which could avoid the need for most applications going to committee.

<b>63/16</b>	<b>Apologies for absence.</b>
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Councillor Oliver Isaacs

<b>64/16</b>	<b>Declarations of members' interests in respect of any item.</b>
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There were none.

<b>65/16</b>	<b>To approve the Minutes of the Parish Council held on 30 March 2016.</b>
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The minutes were approved by the Council and signed by the Chairman, subject to an amendment to a name in minute 46/16.

<b>66/16</b>	<b>To consider any Matters Arising from the minutes of 24 February.</b>
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### Village Hall Lease

No response yet received.

<b>67/16</b>	<b>Year-end accounts and Annual Return</b>
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The clerk presented schedules from the year-end following the successful internal audit. With the Council's full approval the Chairman signed the Annual Return which the clerk will now forward to the External Auditor, BDO.

**ACTION Clerk**

<b>68/16</b>	<b>Risk Assessment</b>
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The risk assessment schedule was discussed and, subject to a few amendments being made, was approved. The defibrillators were added to the schedule.

**ACTION Clerk**

<b>69/16</b>	<b>Transport Survey Report</b>
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The report is near completion but the clerk will write to Bob asking for the photographs and maps to be presented in a less distorted manner. Cllr Colin Weyer will do some further research into the comparative data on Foxcombe Road traffic volumes and send the results to Bob for amendment to the report.

**ACTION Cllr Colin Weyer**

The clerk was asked to seek Bob's opinion on the optimum stage to release the report.

**ACTION Clerk**

<b>70/16</b>	<b>Neighbourhood Plan</b>
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A meeting has been scheduled for the evening of 16 June, from 8 to 10p.m. in Sunningwell Village Hall and a letter will be sent to all parties that may have an interest.

**ACTION Cllr Colin Weyer**

<b>71/16</b>	<b>Bayworth Flooding</b>
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Mark Bostock, the County Engineer is progressing the issues, including liaising to the landowners that have responded to the Parish Council's letter. The ditches should be clear in time for the autumn. We have already had a good response from landowners who have the riparian rights to maintain these ditches.

# SUNNINGWELL PARISH COUNCIL

**72/16 Opportunity to purchase the village green**

The Diocese is meeting Carter Jonas on 9 May to progress the matter before formally replying to the Parish Council. Comments on the Heads of Terms were made by the Parish Council after the March meeting.

**73/16 Village Green notice boards**

The project is progressing and it is hoped the proposal will be ready to be presented to the Council at the June Council meeting. Instead of a willow tunnel it is now thought that a willow hut will be a tidier feature. The location is to be discussed with Bob Evans. There is also consideration of a grass maze for under 5 year olds and a pathway through and around the long grass, nature preservation area for all to visit.

**74/16 Her Majesty the Queen's 90<sup>th</sup> Birthday Celebrations Sunday 12 June**

Cllr Elizabeth Bennett completed the grant application form and handed it to the clerk for forwarding to the Vale of White Horse District Council.

The clerk is to write to the Village Hall Committee to see if the village hall booking already made can be free of charge for this event.

The Parish Council approved a total budget of £1600 less any grant received.

**75/16 Photographs of Parish Council Chair persons**

Cllr Paul Wooldridge showed the photograph and frame that he has had made and details were given to Cllrs Hilary Lynam-Smith and Elizabeth Bennett.

**76/16 Community Asset nomination for land between Sunningwell and Boars Hill**

The Vale of White Horse rejected the nomination. The Chairman wrote to Bob Nicholls seeking his help in expanding the justification section.

**77/16 Bus services – progress report**

The Parish Council Chairman has written again to the support team, seeking help for Sunningwell.

**78/16 Website – progress report**

The Parish Council approved the idea of going live with the website in its present form as this should speed up the ongoing use and development of the site. Cllr Andrew Veal will ask the developers to bring the website online. **ACTION Cllr Andrew Veal**

**79/16 Arrangements for the Annual Parish Meeting**

The Chairman asked each councillor to bring some food and he will also check on the wine in conjunction with Hilary and Elizabeth. **ACTION All councillors**

**80/16 Planning Applications**

**P16/V0720/HH Trinity House**

Alterations to gated access serving Trinity House and Radcliffe House

No comment was submitted by the Parish Council.

**81/16 Accounts for payment.**

1619	Clerk	Salary and Office Expenditure	571.90
1620	HMRC	PAYE	109.00
1621	Bayworth Chapel	Hall Hire	24.00
1622	Storm Fireworks	Deposit for November event	312.50
1623	Mark McCracken	Mowing Bayworth Triangle	40.00
1624	RJS IA Ltd	Internal audit	270.00
1625	Ian Hutt	Mowing Sunningwell Village Green	198.00
1626	Paul Wooldridge	Framed photograph for village hall	62.98
1627	Hilary Lynam-Smith	Expenditure on 2015 village green event	3.89

Signed ..... Chairman. Date .....

Minute book page

# SUNNINGWELL PARISH COUNCIL

**82/16** Any other business.

**The Oxford Green Belt Network**

Cllr Elizabeth Bennett has the minutes from the OGBN meeting that she attended recently, and will arrange for future minutes to be forwarded to the clerk.

**Village Hall Carpark.**

Cllr Colin Weyer has received a quotation, with three options, for re-surfacing the carpark with an offer to visit two locations where similar work has been done. A second quote is being sought for comparison.

**Hilary Lynam-Smith resignation.**

After 15 years of service on the Parish Council Hilary tendered her resignation at the meeting. The Chairman, on behalf of the Parish Council, thanked Hilary for all her work and commitment over that time.

**83/16** The Next Parish Council Meeting will be on **Wednesday 11 May 2016** at Sunningwell Village Hall after the Annual Parish Meeting which starts at 7.30pm

*The Chair closed the April meeting at 10:10 p.m.*