

# SUNNINGWELL PARISH COUNCIL

## MINUTES of the PARISH COUNCIL MEETING held on Monday 24 April 2017 at BAYWORTH Chapel Hall

### Present:

#### Councillors

James Greenman, Paul Wooldridge, Elizabeth Bennett,  
Mike Wykes, and Oliver Isaacs

#### In attendance:

Sheila Greenman, Mike Woodward  
Brian Rixon (Clerk)

### 48/17 Questions and comments from visiting councillors and members of the public

**County Councillor Bob Johnston** sent his apologies together with a written report that the County Council will be very different after the 4<sup>th</sup> of May elections because at least 17 members are not seeking re-election. This will have a significant effect on the Planning Committee, the Pensions Committee and the Employees Joint Consultative Committee. Consequently the officers are putting in place one of the most stringent induction programmes they have ever mounted.

**District Councillor Emily Smith** sent her apologies with a written report saying that Purdah (the pre-election period) has put on hold decisions about a Unitary Authority, and there is no date for the planning committee in relation to the houses north of Abingdon.

**Sheila Greenman**, Sue Thomas, Jo Veal, Elizabeth Bennett and Simon Blower have kindly taken on the organisation of the village green summer event. It will be termed a picnic rather than a fete and there will be a barbecue instead of a pig roast. Opera Anywhere will sing popular songs and local band Silver have been invited to play towards the end of the event. The favourite Tug-of-War, Cake Competition, Aunt Sally and Welly Wanging activities will be joined by a new Doggy Competition.

### 49/17 Apologies for absence.

County Councillor Bob Johnston  
District Councillors Debby Hallett and Emily Smith  
Parish Councillors Colin Weyer and Andrew Veal

### 50/17 Declarations of members' interests in respect of any item.

Mike Wykes in matters relating to the Village Hall Management Committee.

### 51/17 To approve the Minutes of the Parish Council held on 27 February 2017.

A late amendment during the March council meeting meant that the February minutes could not be approved and signed. The amended version was approved and signed at the April council meeting.

### 52/17 To approve the Minutes of the Parish Council held on 27 March 2017.

The March minutes were approved and signed at the April council meeting.

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## 53/17 Summer Village Green Event

Sheila Greenman described the outline plans for the event at the start of the council meeting. The council unanimously approved the plans and agreed a budget of £1,100

## 54/17 Annual Parish Meeting

The clerk confirmed that notices about the Annual Parish Meeting have been posted on the notice boards and website. Also emails have been sent to the 134 parishioners on the opt-in mailing list.

The councillors discussed and agreed the refreshment arrangements.

**ACTION Councillors**

## 55/17 Village green purchase update

The Diocesan Council has sent the contract and the Parish Council is ready to exchange once a few minor queries have been addressed by the Diocese's solicitor. Completion is anticipated in June hopefully prior to the summer event on the village green

**ACTION Cllr Paul Wooldridge**

## 56/17 Year End accounts and Annual Return

All councillors were sent a full set of the year end accounting schedules prior to the meeting. Whilst discussing this in Council, Cllr Paul Wooldridge asked that the donations received for the purchase of the village green should remain anonymous within the schedules, and asked for an explanation on how fixed assets are recorded.

The Annual Governance statement was then discussed and the answers to the questions were approved unanimously before the Chairman signed the Annual Return.

## 57/17 Neighbourhood Plan

Cllr James Greenman has written to Community First Oxfordshire to seek advice on moving the Neighbourhood Plan forward.

**ACTION Cllr James Greenman**

## 58/17 Village Hall Lease and repair grant.

Cllr Paul Wooldridge has provided David Shorten with copies of the leases the Parish Council has on file. The Heads of Terms are being updated with an estimate of costs. The Village Hall Management Committee is due to meet on 25<sup>th</sup> April to discuss the matter.

## 59/17 Bayworth Triangle footpath renewal.

The council is waiting for approached contractors to provide quotes.

## 60/17 Quarry footpath 372/8

Cllr Mick Wykes presented a map showing the existing footpath (currently temporarily closed) and a proposal from the new land owners for an alternative route. This option, though, was rejected by Oxfordshire County Council as it has less amenity value with respect to the views. With no agreement it seems the footpath will continue to be closed.

The alternatives were discussed and the Parish Council agreed that the clerk should write to Oxfordshire County Council to press for a resolution to this longstanding issue.

**ACTION Clerk**

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<b>61/17</b>	<b>Community Infrastructure Levy</b>
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Cllrs Paul Wooldridge and Elizabeth Bennett had a very constructive meeting with Peter Brampton and Liz Fay, from the Vale of White Horse District Council, at which it was confirmed that Sunningwell Parish Council would automatically receive CIL payments for housing developments anywhere within the Parish Boundaries.

Council agreed that any changes to the Parish Boundary should be resisted.

Cllr Paul Woodridge had prepared a list of projects that would be feasible with CIL funds and, following discussion in council, it was agreed he would add a short description to each of the projects and circulate the list to all councillors.

<b>62/17</b>	<b>Planning Applications</b>
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The clerk received the following application on the morning of the Council meeting  
**P17/V0999/HH Broomfield, Hamels Lane, Bars Hill**

Two storey pitched roof extension.

Deadline 12 May

**ACTION Cllr Elizabeth Bennett**

<b>63/17</b>	<b>Accounts for payment.</b>
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Bank transfer	Clerk	Apr Salary and Office Expenditure	552.94
Bank transfer	HMRC	Mar PAYE	112.00
Bank transfer	Ian Hutt	Topping village green	210.00
Bank transfer	Bayworth Baptist Chapel	Mar hall hire	24.00
Bank transfer	Keepnet Limited	Annual website, domain and email hosting	216.00
Bank transfer	Mark McCracken	Bayworth triangle grass. Strimming	160.00
Cheque 1681	Storm Fireworks	Deposit for November firework event	312.50

<b>64/17</b>	<b>The Next Parish Council Meeting will be on <span style="color: red;">Monday 15 May 2017</span>  at Bayworth Chapel Hall  following the Annual Parish Meeting which starts at 7p.m.</b>
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*The Chair closed the April meeting at 9.15 p.m.*