

SUNNINGWELL PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on Monday 29 January 2018 at BAYWORTH Chapel

Present:

Councillors

James Greenman, Colin Weyer, Paul Wooldridge, Elizabeth Bennett,
Mike Wykes and Oliver Isaacs

In attendance:

County Councillor Bob Johnston
Brian Rixon – Clerk to the Parish Council

1/18 Questions and comments from visiting councillors and members of the public

County Councillor Bob Johnston commented that:

- The Council Tax increase is likely to be 5.99%
- Consultants have been appointed to identify the preferred route for the Oxford to Cambridge Expressway
- The Vale of White Horse District Council is seeking to reserve land in Sunningwell Parish for a cycle/bus route. The County Council does not support the plan.

2/18 Apologies for absence.

District Councillors Debby Hallett and Emily Smith.
Parish Councillors Andrew Veal, Oliver Isaacs and Colin Weyer.

3/18 Declarations of members' interests in respect of any item.

Cllr Mike Wykes – Village Hall matters.

4/18 To approve the Minutes of the Parish Council held on 27 November 2017.

The minutes were approved and signed.

5/18 Flood Prevention Measures

The Parish Council is continuing its review of water courses in the Parish and writing to adjacent owners to ask that they reduce the flood risk by clearing the ditches adjacent to their property, in keeping with their Riparian responsibility.

The Council is grateful to the two agricultural landowners and three residents in Quarry Road, Bayworth who have already responded to the request and ensured their sections of the water course are clear of debris.

The response from one landowner identified that the gully under the road just outside Bayworth was blocked and causing water to be held back. Oxfordshire County Council was contacted and arrangements made to clear the blockage before the end of January.

SUNNINGWELL PARISH COUNCIL

6/18 Defibrillators emergency telephone system.

The suggestion from Cllr Colin Weyer that an emergency telephone network in the immediate area around each of the two defibrillators was discussed, and agreed unanimously by the Council. The cost is approximately £100 p.a. for each defibrillator.

Cllr Weyer suggested a flyer should be delivered to houses within range of each defibrillator. He will undertake the Boars Hill area and it was agreed that Cllr Andrew Veal would be asked to do the same in Sunningwell and will be contacted by Cllr Weyer.

ACTION Cllrs Colin Weyer and Andrew Veal

7/18 Traffic Calming

Following yet another traffic incident where the hedge row and sign posts were damaged on the east entrance to Sunningwell, the clerk was asked to contact Oxfordshire County Council to seek advice and a site meeting to discuss options. The Parish Council would like the County team to consider moving the signs further away from the bottleneck and/or the adding of advisory signs.

ACTION Clerk

8/18 Foxcombe Hall – Peking University

Peking University is understood to be working on plans to build a new Business Studies campus at Foxcombe Hall. The clerk was asked to contact the Vale of White Horse District Council to ask that Sunningwell Parish Council is included on the list of statutory consultees.

ACTION Clerk

9/18 Summer Picnic on the Village Green

The council discussed an offer from Abbey Brass Training Band to play for two sessions of thirty minutes at a parish event. The clerk was asked to accept the offer.

ACTION Clerk

Cllr James Greenman will discuss the event with last year's organisers, led by Sheila Greenman, to see if they are willing to take the lead in planning the event on a suggested date of Saturday 23rd June.

ACTION Cllr James Greenman

10/18 Village Hall Lease

Cllr Oliver Isaacs spoke to our legal advisor at Bower and Bailey in the New Year and has now answered questions that were raised. A draft lease should be available soon.

ACTION Cllr Oliver Isaacs

11/18 Parish Boundary Review

The Vale of White Horse District Council's Community Governance and Electoral Issues Committee wrote to the parish council on 11th January to say that the committee had decided to make no change to the boundary between Kennington, Radley, Sunningwell, South Hinksey and Cumnor. In doing so the committee encouraged parish councils to liaise with each other prior to the submission of future requests for a community governance review that could impact on the area of a neighbouring parish.

SUNNINGWELL PARISH COUNCIL

12/18 Donations to Charities

The council has received a request for donations from the Citizens Advice Bureau and the Oxfordshire Association for the Blind.

Sunningwell Parish Council's policy is to only donate to charities in the parish and the clerk was asked to reply to the above charities to say that the Council acknowledges and appreciates the excellent work that the organisations provide, but the Council's limited funds and policy mean it has to reluctantly restrict donations to charities and voluntary groups within the parish.

ACTION Clerk

13/18 Neighbourhood Plan

It was agreed the Chairman would prepare an index for the proposed Community/Neighbourhood plan and bring it to the next meeting for allocation to individual councillors who would then prepare a draft outline for a section.

ACTION Cllr James Greenman

14/18 Planning Applications

P17/V3202/HH BASKERVILLE HOUSE, BAYWORTH

The Parish Council has no objection to the proposal to build a single storey extension.

The following applications have been received and are under review:

P18/V0096/FUL HOMING, LINCOMBE LANE

Demolition of existing house. Erect new house, detached garage

P17/V3412/HH WHITEWALLS, RED COPSE LANE

Remove conservatory, annexe. Build single storey extension with integral garage

P18/V0173/HH OVERDALE, FOXCOMBE ROAD

New stone capping to existing piers to existing north gates, and new timber gates. Gate enlargement to existing pedestrian access from Private road.

15/18 Accounts for payment.

Bank transfer	Clerk	Salary, and Office Expenditure	518.24
Bank transfer	HMRC	PAYE	107.80
	Ian Hutt	Village Green mowing	210.00
Bank transfer	Mark McCracken	Grass cutting and strimming October	110.00
Bank transfer	Sunningwell Scene	Winter edition	200.00
Bank transfer	Oxford Blue Wizard	Annual website maintenance	300.00
Bank transfer	Parish Online	Mapping software	18.00

16/18 The next Parish Council Meeting will be on **Monday 26 February 2018 at Bayworth**

The Chairman closed the January meeting at 9:40 p.m.