

# SUNNINGWELL PARISH COUNCIL

## MINUTES of the PARISH COUNCIL MEETING held on Monday 15 April 2019 at BAYWORTH Chapel

### Present:

#### Councillors

Colin Weyer (in Chair), Paul Wooldridge and Elizabeth Bennett.

#### In attendance:

Bob Nicol.

Brian Rixon – Clerk to the Parish Council

### 40/19 Questions and comments from visiting councillors and members of the public

Bob Nicol, on behalf of SPADE, asked what the Council's view on the proposed Oxford Cambridge Expressway is, when compared with the five-point scale suggested by the "Western Parishes" meeting hosted by North Hinksey Parish Council on 10<sup>th</sup> April. The Chair suggested that the Council's view would likely be a 5 (opposed to any expressway) but a decision could not be made at this meeting as the matter was not on the agenda, and only three Councillors were present.

### 41/19 Apologies for absence.

County Councillor Bob Johnston. District Councillors Emily Smith and Debby Hallett  
Parish Councillors James Greenman, Michael Wykes and Oliver Isaacs.

### 42/19 Declarations of members' interests in respect of any item.

None

### 43/19 To approve the Minutes of the Parish Council held on 18 March 2019.

The minutes were approved and signed.

### 44/19 Risk Assessment

The annual risk assessment schedule was discussed and approved.

### 45/19 Annual Parish Meeting arrangements.

Councillor Elizabeth Bennett kindly offered to prepare and bring refreshments for the interval between the Annual Parish Meeting and the first Parish Council meeting following the election.

**ACTION Cllr Elizabeth Bennett**

### 46/19 Village Green Wall and the Village Hall Carpark

Councillor Paul Wooldridge has received three quotations for repairing the village green wall. Similarly, Councillor Colin Weyer has seen two contractors, and will see another in the coming week, to invite quotations to lay a new car park surface at the village hall. Both projects are being funded by the Section 106 monies relating to the new housing development south of the A34.

The Council agreed to appoint a walling contractor now because the lead in time is three to four months and needs to be programmed in. As long as the maximum price is £5000 excluding VAT, the council will apply for the section 106 funding, on the understanding that if it isn't granted, or granted in time, existing Parish Council money will be used, leaving all the first tranche of S106 money to then be allocated against the car park project.

Councillor Colin Weyer has written to Carter Jonas to remind them that the gate installed in the fence around the Pilkington land is in the wrong place and ask that it be re-sited quickly in anticipation of this project. No reply has been received and the Clerk was asked to write and encourage a positive response to the request.

**ACTION Clerk**

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<b>47/19</b>	<b>Parish Picnic</b>
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The date for the village green picnic was confirmed as Saturday 29 June 2019 and the council approved payment of the Magician's 50% deposit invoice of £180.

Similarly, the 25% deposit of £312.50 for the firework display on Saturday 2 November 2019 was approved for payment.

<b>48/19</b>	<b>Sunningwell Pond</b>
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The pathway to the bench to the left of the pond is now uneven due to ground movement and it was agreed that the clerk should arrange for it to be levelled by Mark McCracken. **ACTION Clerk**

<b>49/19</b>	<b>Village Hall Lease</b>
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Councillor Oliver Isaacs thinks the final issues with the lease are nearly resolved and the lease will be signed soon.

During the discussion it was considered that the Council's appreciation of the Village Hall Committee's role may not have been communicated clearly enough. The Clerk was asked to write to each member of the committee with an invitation to the Annual Parish Meeting so that the matter could be addressed. **ACTION Clerk**

<b>50/19</b>	<b>Dog fouling</b>
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Councillor Elizabeth Bennett has prepared diplomatic reminder posters that she will display in the areas of concern to remind everyone that it is an offence to not pick up their dog's waste.

<b>51/19</b>	<b>Clerk's salary – National Joint Council pay scale.</b>
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It was agreed that the clerk's pay should be amended in line with the National Joint Councils pay scale increase effective from 1 April 2019. This will mean an increase of £14.19 per month before tax.

<b>52/19</b>	<b>Accounts for payment.</b>
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Bank transfer	Clerk	Salary, Office Expenditure.	540.35
Bank transfer	HMRC	PAYE	117.40
Bank transfer	Keepnet	Domain renewal, web and email	216.00
Bank transfer	Oxford Green Belt	Annual subscription	15.00
Bank transfer	Storm Firework Displays	Deposit for November parish green event 25%	312.50
Bank transfer	Ketsy Magic	Deposit for June parish green event 50%	180.00

<b>53/19</b>	<p><b>The next Parish Council Meeting will be on <span style="color: red;">Monday 13 May 2019</span> at Bayworth Chapel after the Annual Parish Meeting.</b></p> <p><b>The Annual Parish Meeting will start at 7 p.m.</b></p> <p><b>The Parish Council Meeting will begin at approximately 8:30 p.m.</b></p>
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*The Chairman closed the March meeting at 9:10p.m.*